

MONTEREY PENINSULA COLLEGE

Extended Opportunity Programs & Services (EOPS)
Cooperative Agencies Resources for Education (CARE)

MUTUAL RESPONSIBILITY CONTRACT

NAME: \_\_\_\_\_ SOC. SEC. #: \_\_\_\_\_
(Last), (First) (MI)

EOPS provides eligible students with the following benefits and services: academic, vocational, and transfer advisement; personal counseling; basic skills instruction; tutoring and supplemental instruction; book service; help with financial aid applications/ forms; assistance with transfer applications, UC and CSU application fee waivers, and other transfer transition services. CARE eligible students receive additional benefits including assistance with child care payments, bus passes, and a personal development/life management course.

Students eligible for EOPS (and CARE) must agree to the following responsibilities and sign this Contract with an EOPS counselor before receiving EOPS services. PLEASE READ THIS CONTRACT CAREFULLY AND, IF YOU AGREE TO THE TERMS, SIGN BELOW. The EOPS Counselor's signature guarantees that you will receive the benefits and services to which you are entitled as long as you adhere to this Contract.

TO REMAIN ELIGIBLE FOR EOPS, I WILL:

- 1. Attend an EOPS/CARE Orientation Session my first semester/term of eligibility.
2. Develop an Educational Plan with my EOPS Counselor (or provide EOPS with a copy of my Ed Plan if developed outside of the program) and will not change this plan without consulting my EOPS Counselor.
3. NOT DROP or ADD ANY COURSES without consulting my EOPS Counselor.
4. Meet at least three (3) times every semester with my EOPS Counselor.
5. Earn a minimum GPA of 2.0 and complete at least half the units I enroll in, per MPC standards.
6. Give EOPS a copy of my REGISTRATION RECEIPT (printout of my schedule of classes) at the start of every semester or session in which I am enrolled. I will also inform EOPS of changes in address, etc...
7. If CARE eligible, make an appointment with the CARE Coordinator at the start of each semester/term.
8. If my TANF (AFDC) status changes, notify the CARE Coordinator immediately.
9. If needed, sign up for Tutoring and/or Supplemental Instruction at the Academic Support Center.
10. Meet with my EOPS Counselor for an EXIT INTERVIEW during my last semester at MPC.
11. IMMEDIATELY CONTACT MY EOPS COUNSELOR OR THE DIRECTOR if I have personal, academic, or financial problems that are interfering with the successful completion of my course.

STATEMENT: I hereby certify that I have read and do understand my rights and responsibilities as a participant of EOPS/CARE. I understand that if I fail to fulfill these requirements, I may be terminated from EOPS at the discretion of the Director, resulting in the loss of program services. I further understand that if I am guilty of fraud or have otherwise abused MPC, EOPS, CARE, or Financial Aid privileges, I will be terminated from EOPS. By signing this Contract, I also authorize the release of information to EOPS from other offices or programs and my instructors for the purposes of tracking my academic progress.

Student's Signature: \_\_\_\_\_
Date: \_\_\_\_\_

STATEMENT: I hereby certify that I have reviewed the terms of this Contract with the student named above and find that this student is eligible for all EOPS benefits and services.

EOPS Counselor's Signature: \_\_\_\_\_
Date: \_\_\_\_\_