

**English 401 Progress Record**  
Spring 2010

Name: \_\_\_\_\_  
Log-in #: \_\_\_\_\_

Section: 4419  
Course ID: \_\_\_\_\_

Welcome to the English 401 lab in the English & Study Skills Center (ESSC). This course is designed to support your work in English 301 by providing personalized instruction and a review of grammar and usage.

**Course Requirements & Policies**

- You should plan to spend two hours per week completing the lab assignments. All work for this course *must* be completed in the ESSC. Your attendance will be verified by the hours you are logged into the Timekeeper system using the log-in number above.
- After you successfully complete an entire module, ask a staff member to record your score and initial below. Please do not record your scores yourself.
- A passing score on each assignment is 80%; a passing score for each section of the diagnostic post-test is 70%.
- If you have **any** questions, ask an ESSC staff member. We are here to teach you! If you attempt an exercise in MyWritingLab more than twice and do not pass it, please let us know. We will help you to learn the relevant concepts.
- To remain current in this course, you must complete the modules successfully by the due dates listed before them. Because sometimes emergencies arise, we will allow you to complete up to **three modules** after their due dates. No more than three late modules will be accepted.
- Students who are late completing more than three modules will be dropped from this course, which will cause them to be dropped from English 301 also. Please be mindful of your lab obligations so that this does not happen to you.

Due Date	Assignment	Exercise	Score	Date	ESSC initials
Feb 11	<b>Module 1: Diagnostic Self-Assessments</b> Complete four assessments:	Sentence Grammar			
		Punctuation and Mechanics			
		Usage and Style			
		Basic Grammar			
Feb 19	<b>Module 2: Capitalization and Final Punctuation</b> Watch videos & do these exercises:	Recall (capitalization)			
		Apply (capitalization)			
		Recall (final punctuation)			
		Apply (final punctuation)			
Feb 26	<b>Module 3: Easily Confused Words</b> Watch video & do these exercises:	Recall			
		Apply			

Mar 5	<b>Module 4: Subjects &amp; Verbs</b> Watch video & do these exercises:	Recall			
		Apply			
Mar 12	<b>Module 5: Subject/Verb Agreement</b> Watch video & do these exercises:	Recall			
		Apply			
		Write			
Mar 19	<b>Module 6: Regular &amp; Irregular Verbs</b> Watch video & do these exercises:	Recall			
		Apply			
Mar 26	<b>Module 7: ESL Concerns: Sentence Structure</b> Watch video & do these exercises:	Recall			
		Apply			
Apr 9	<b>Module 8: Fragments</b> Watch video & do these exercises:	Recall			
		Apply			
		Write			
Apr 16	<b>Module 9: Run-ons</b> Watch video & do these exercises:	Recall			
		Apply			
Apr 23	<b>Module 10: Pronoun Case, Pronoun Reference &amp; Point of View, and Pronoun Antecedent Agreement</b> Watch videos, do recall exercises, and complete the ESSC test (available at the desk):	Recall (case)			
		Recall (reference)			
		Recall (agreement)			
		ESSC test			
Apr 30	<b>Module 11: Commas</b> Watch video & do these exercises:	Recall			
		Apply			
May 7	<b>Module 12: Apostrophes and Quotation Marks</b> Watch videos & do these exercises:	Recall (apostrophes)			
		Apply (apostrophes)			
		Recall (quotations)			
		Apply (quotations)			
		Write			
May 14	<b>Module 13: Semicolons, colons, dashes and parentheses</b> Watch video & do the ESSC exercises & test	ESSC exercises			
		ESSC test			
May 21	<b>Module 14: Misplaced or Dangling Modifiers</b> Watch video & do these exercises:	Recall			
		Apply			
May 28	<b>Module 15: Diagnostic Post Tests</b>	Sentence Grammar			
		Punctuation and Mechanics			
		Usage and Style			
		Basic Grammar			

*Bring this card with you every time you work in the ESSC. Please do not write on it.*