

## Enrollment Advisory Committee (EAC) Subcommittee on Retention

### MPC Retention Activities

<b>Retention</b>		
<b>Target Population</b>	<b>Description of Activity</b>	<b>Contact Person</b>
<b>NURSING</b>		
Nursing students	This year we have established faculty run student groups for all first semester nursing students. Faculty meet with the students for an hour after lecture – the goal is for the students to “pick up” the study group and begin to meet as a group on their own within a few weeks.	Cheryl Jacobson
<b>WOMEN’S PROGRAMS</b>		
Re-entry Students	Weekly support group meeting facilitated by Jeanne Costello, MFT. This meeting addresses problems encountered by re-entry students.	Jeanne Costello
CalWorks Students	Participation in Partnership Meetings, maintenance of separate records detailing progress of CalWorks students who access our services.	Carsbia Anderson
ESL Students	Tours of the Women’s Programs Re-entry and Multicultural Resource Center to inform students of available services and welcome them to access any services they would like to use.	Counselors
Low Income students	Community funded Low Income Student Textbook Loan Program. Students who do not qualify for other book programs may borrow a textbook for the semester	Carolyn Griffin
Women’s studies students, other students	Women’s Studies Club / Women’s Intercultural Alliance. Weekly meetings to provide information, plan and hold events, connect classroom learning to every day life.	Yesenia Calderon
All students	Personal counseling with MFT on a drop-in or appointment basis to resolve personal issues which may interfere with success at MPC.	Jeanne Costello
Scholarship applicants	Workshops to assist in preparation of applications. One workshop in Fall directed at the Soroptimist International Training Awards and one directed at the Carl S. Pister Leadership Opportunity Award. A series of six workshops, 2 per week for 3 consecutive weeks, directed at the MPC Master Scholarship Application. Drop-in assistance offered daily.	Carolyn Griffin
Low income students	Doing More with Less workshops, one per semester. Provide awareness of money management techniques, assist students in managing their financial aid grants and student loans wisely.	Carolyn Griffin

All students	AIDS Awareness and Information Workshop. Provide students with information about sexually transmitted diseases.	Kim Batiste, MCAP
All students	Domestic Violence Prevention Workshop. Increase awareness of domestic violence in the student community.	YWCA
All students	Rape Prevention and Awareness Workshop. Inform students of available services, educate students about rape, provide resources for victims	Monterey Rape Crisis Center
All students	Women's Programs Re-entry and Multicultural Resource Center. Provide students with a broad range of support services, beginning with a cup of coffee, tea and/or soup. Bakery goods donated daily. A safe place to talk, seek help, request services to assist in retention, network with other students.	Any staff member
At-risk women students	Women Supporting Women Fund, a community-supported fund to assist female students who are at risk for dropping out of school due to a financial emergency. All assistance is in-kind, third party.	Carolyn Griffin
Low income students	Emergency Food Pantry to provide hungry students with food to take home for themselves or their families. Supported through community donations.	Any staff member
Low income students	Personal Necessities Pantry to provide low income students with personal hygiene items, school supplies, diapers, and other necessities not available through the Food Stamp Program. Supported through community donations.	Any staff member
All Students	Resource collections of books, videos, and clippings related to women and other underrepresented groups.	Any staff member
All Students	Brown Bag Film Series, designed to inform students on issues related to women and other underrepresented groups. This semester's theme is sexual identity. Previous series have included Women Artists, Women as Political Activists, African American Women.	Yesenia Calderon
All students	Two student computers for checking email, doing research, using a computer in a "safe" environment.	Any staff member
Students affected by alcohol and/or drug abuse	Friends of Bill W. Provides an on-campus meeting for students recovering from or touched by alcohol and/or drug abuse	Betty Baker
All students	Re-entry First Friday. Celebrate the completion of each month of classes and look forward to a new one. Food, prizes, camaraderie with other students, information about campus resources.	Carolyn Griffin
International students	Participate in the Orientation for new International Students. Provide information about Women's Programs/Women's Studies and invite them to visit our Center and participate in activities and support services.	Carolyn Griffin
Student job seekers	Career Clothing Closet. Collect usable career clothing from campus and community members and distribute to students for job interviews and work wear.	Any staff member

Any needy student	“Free” cupboards containing donated clothing, shoes, and household items for the use of anyone who is in need.	No contact required
Re-entry students taking WS courses	Peggy Downes Baskin Women’s Re-entry Textbook Loan Program lends textbooks for six specific classes to re-entry women.	Any staff member
All students	Open, walk-in access to all staff members for students seeking advice, referrals, problem solving, or needing a supportive voice	Any staff member
All students	Write letters with enclosures to describe our services to individual students by program (most recently, Medical Assisting).	Carolyn Griffin
<b>HUMANITIES</b>		
Students enrolled in SPCH courses	Contact missing students by email or phone	Diane Boynton
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Students who perform below expectations or fail course	Send letter indicating grade earned (D or F), providing reasons as to poor performance (evidence of plagiarism, missing assignments, etc.), and suggesting ways of improving grade	Diane Boynton
Enrolled students	Learn students’ names ASAP, provide personal responses on assignments, create a positive learning environment	Diane Boynton
Students enrolled in cancelled classes or who wish to enroll in filled courses	Contact students by phone. Provide information about open sections	Diane Boynton Jeanette Haxton
Enrolled Students	Contact students by phone (if possible) when instructors call in sick	Diane Boynton, Jeanette Haxton
<b>ENGLISH (Osburg)</b>		
Anyone in my classroom	<b>Forming small---no more than five students---learning communities in my classroom. See attached information</b>	Jon Osburg X4041
<b>EOPS/CARE</b>		
BOGG A or B Students	EOPS/CARE Program Orientation	Larry Walker Eric Ogata
EOPS/CARE Eligible Students	\$200-\$300 Required Textbooks Voucher	Larry Walker Eric Ogata
EOPS/CARE Eligible Students	3 Required Counseling Visits	Larry Walker Eric Ogata
EOPS/CARE Eligible Students	EOPS Emergency Grants	Larry Walker Eric Ogata
EOPS/CARE Eligible Students	Priority Advising and Registration	Larry Walker Eric Ogata
EOPS/CARE & TRIO Eligible Students	Basic Skills Instruction: Applied Study Skills, Mathematic Skills, Communication Skills, & Science Skills	Larry Walker Grace Anongchanya
EOPS/CARE & TRIO Students	4 Year University Campus Visits	Larry Walker Grace

		Anongchanya
EOPS/CARE & TRIO Eligible Students	Study Skills Workshops	Larry Walker Grace Anongchanya
CARE Eligible Students	CARE Workshop	Larry Walker Christine Vincent
CARE Students	CARE Student Campus Meal Plan	Larry Walker Christine Vincent
CARE Students	CARE Program Grant	Larry Walker Christine Vincent
EOPS/CARE Students	EOPS Recognition Luncheon	Larry Walker Eric Ogata
Women's Program	<p>Give a lot of feedback on students' weekly assignments.</p> <p>Have students write journals at least six times a semester so they have more Opportunity to feed back to me about any problems or issues they may have if they are reluctant to come to my office.</p> <p>Track students; contact immediately if they miss more than one class or if their work is poor or suddenly diminishes in quality.</p> <p>Encourage them to alert me when they find they must be absent</p> <p>Encourage class participation, group work</p> <p>Learn their names as soon as possible</p> <p>Have them fill out info sheets at the beginning of the semester; read carefully and follow, looking out for potential issues.</p> <p>Encourage, remind frequently, to come to my office to ask questions, chat</p> <p>Offer to look at drafts</p> <p>Make writing essays a process, not a test; allow students to rewrite to increase their opportunities to learn.</p> <p>Orient them to English Center and Library; encourage them to use both and to use any tutoring services they need for all classes.</p> <p>Encourage them to get to know each other so they have peer support</p> <p>Tell short success stories</p> <p>Read exemplary work aloud, anonymously</p> <p>Refer to counseling services, health services and Women's Programs and the Re-entry &amp; Multicultural Resource Center.</p> <p>Announce in class student activities and student services, for instance, Financial Aid and its deadlines, student club meetings.</p> <p>Refer to community organizations for help when you see a student on campus who looks confused or troubled, as if we can help; Refer if possible</p>	Phyllis Peet